

Annex 2
Rules for the Organisation of Commemorative and Memorial Events by Third Parties

Article 1

Definitions

1. The terms used in these Rules have the meanings set out below:
 - a) Owner of the building and premises: The Czech Republic – Ministry of Culture (hereinafter referred to as "**the Ministry**").
 - b) The Museum: The Museum of Romani Culture, a state-subsidised organisation, Identification Tax Number: 71239812, with its registered office at Bratislavská 67, 602 00 Brno (hereinafter referred to as "**the Museum**").
 - c) Hodonín Memorial: Hodonín u Kunštátu. Memorial to the Holocaust of the Roma and Sinti in Moravia, Hodonín u Kunštátu 76, 679 75 (postal office: Lysice) (hereinafter referred to as "**the Hodonín Memorial**").
 - d) Lety Memorial: Lety u Písku – Memorial to the Holocaust of the Roma and Sinti in Bohemia, Lety 124, 398 04 Lety u Písku (hereinafter referred to as "**the Lety Memorial**").
 - e) Third-party commemorative events: Events not organised by the Ministry or the Museum, intended to commemorate victims of the camps at Hodonín u Kunštátu and Lety u Písku between 1940–1950, including religious ceremonies (hereinafter referred to as "**Commemorative Events**").
 - f) Third-party memorial events: Events not organised by the Ministry or the Museum, intended to commemorate events related to the site's history, World War II, or resistance against totalitarian regimes (hereinafter referred to as "Memorial Events"); Commemorative Events and Memorial Events are collectively referred to as "**Events**").
 - g) Hodonín Memorial Premises: the properties which the Museum is authorized to administer. This includes the fenced grounds, Information Centre, historical buildings or their replicas, the Žalov Cemetery (a cultural monument), car park, and waterworks area.
 - h) Commemorative Area of the Hodonín Memorial: the part of the site where the former camp and emergency burial areas were located – defined by boundary posts and including the fenced area of the emergency cemetery at Žalov.
 - i) Lety Memorial Premises: the properties which the Museum is authorized to administer. This includes the Visitor Centre, the Lety Cultural Monument, historical buildings or their replicas, the emergency burial ground at the Lety Cultural Monument, car park, and waterworks area.
 - j) Commemorative Area of the Lety Memorial: the entire area of the Memorial, including the Visitor Centre and its surrounding space, the area from the main entrance to the Visitor Centre building, the amphitheatre of the Lety Cultural Heritage Monument with the approach path, the path to the stone memorial and surrounding meadow, the "Torture Stake" outdoor exhibition, and the car park.
 - k) Organiser: A natural or legal person who has submitted an application to organise an Event and has received Consent from the Museum, or who has entered into a cooperation agreement with the Museum for that purpose.

Article 2

General Provisions

1. At the premises of both Memorials, events may be held only with the written Consent of the Director of the Museum or a person authorised by them (hereinafter "**Consent**").
2. The following Events may take place only on the basis of a written Agreement concluded between the Museum and the Organiser for the purpose of holding Memorial Events (hereinafter "**Agreement**"):
 - a) Events requiring full or partial closure of the Memorial premises,
 - b) Events involving the borrowing of Museum equipment by the organiser,
 - c) Events featuring artistic performances, speeches, or other similar public content,
 - d) Any other Events as determined by the Museum Director for any purpose.

3. The basis for granting Consent or concluding an Agreement is the Organiser's submission of a Form for the Organisation of Commemorative and Memorial Events, available on the Museum's website (hereinafter "**the Application**").
4. Organisers and participants of the Events must comply with the Visitor Regulations of the Memorial, available on the Museum's website, these Rules for the Organisation of Commemorative and Memorial Events by Third Parties (hereinafter "**the Rules**"), and all instructions from Museum and Memorial staff.
5. Events may only be held in locations explicitly specified in the Consent or Agreement. They must not interfere with regular visitation, tours, or access to buildings unless otherwise agreed (in the Agreement) with the Museum.
6. The Museum reserves the right to refuse Consent or reject an Agreement if:
 - a) There is reasonable suspicion that the planned Event may disturb the commemorative character of the site, dishonour the memory of the victims, harm the reputation of the Museum or Memorial, promote totalitarian or undemocratic ideologies (including the display of associated symbols), deny historical crimes, or involve provocative or political content,
 - b) The organiser has previously acted in violation of these values or failed to comply with past agreements or regulations,
 - c) The purpose of the Event conflicts with the Museum's statutory goals or mission,
 - d) The Event would disrupt the Museum's or Memorial's regular operation or public service,
 - e) The Event poses a risk to property or persons on site or presents a significant security concern,
 - f) The Application was not submitted on time or contains knowingly false information.
7. The Museum may terminate the Event at any time and require the Organiser and participants to leave the premises without compensation if the behaviour or statements of any participant violate any of the concerns set out in point 6(a).
8. Public speeches, musical performances, refreshments, or any behaviour that undermines the commemorative nature of the site are strictly prohibited.
9. Connecting equipment to the Memorial's electrical network is prohibited unless prior approval is granted by the Museum's contact person and a valid inspection report is provided. Museum equipment may be loaned for a fee by prior agreement.
10. These Rules also apply to religious ceremonies.
11. The presence of media during Events must be coordinated with the Museum's PR department (media@rommuz.cz) and specified in the Agreement.
12. On religious and national holidays or other significant dates, the Museum Director may establish special procedures to accommodate individual acts of remembrance.
13. The Event must not damage the Museum's reputation or contradict its mission and objectives.

Article 3

Procedure for Organising an Event

1. The Organiser must submit the completed Application to the Memorial and to the Museum Director via email (addresses listed on the Museum's website) at least 14 working days before the planned Event.
2. If the Organiser requests closure of the Memorial for a public event, the Application must clearly state this and be submitted at least 60 days in advance.
3. The Museum will respond within 5 working days of receiving the Application. If an Agreement is required (see Article 2, paragraph 2), a draft will be prepared without delay.
4. If additional requests are made by the Organiser, the Museum may charge for any resulting costs based on their scope.
5. For public events, the Organiser must include the full name and logo of the Museum and the name of the relevant Memorial as an event partner on all promotional materials.

Article 4

Procedure for Organising Commemorative Events

1. The Memorial's contact person is the Head of the Memorial or an authorised employee.
2. On the day of the Event, the Organiser must report to the Head of the Memorial or their authorised representative before the Event begins.
3. During the Event, the Organiser must ensure that all participants comply with the Visitor Regulations.
4. The Organiser must also ensure that all participants follow instructions from the Head of the Memorial or their representative.
5. After the Event, the Organiser must clean all used areas and restore them to their original condition. The site must be formally handed back to the Head of the Memorial or their representative.

Article 5

Final Provisions

By entering the Memorial grounds, each Event participant agrees to abide by the Visitor Regulations, follow the instructions of Memorial staff, and comply with all relevant and applicable legal regulations.